



Notice of a Meeting

Place Overview & Scrutiny Committee Wednesday, 24 November 2021 at 1.00 pm Council Chamber, County Hall

These proceedings are open to the public

Please note that Council meetings are currently taking place in-person (not virtually). Meetings will continue to be live-streamed and those who wish to view them are strongly encouraged to do so online to minimise the risk of Covid 19 infection.

If you wish to view proceedings, please click **on this Live Stream [Link](#)**. However, that will not allow you to participate in the meeting.

Places at the meeting are very limited. If you still wish to attend this meeting in person, you must contact the Committee Officer by 9am four working days before the meeting and they will advise if you can be accommodated at this meeting and of the detailed Covid-19 safety requirements for all attendees.

Please note that in line with current government guidance all attendees are strongly encouraged to take a lateral flow test in advance of the meeting.

Membership

Chair - Councillor Ian Snowdon
Deputy Chair – Councillor Charlie Hicks

<i>Councillors:</i>	Brad Baines	Jane Murphy	Richard Webber
	Dan Levy	Sally Povolotsky	
	Kieron Mallon	Judy Roberts	

Notes: *Date of next meeting: 2 February 2022*

For more information about this Committee please contact:

Chair	-	Councillor Ian Snowdon E.Mail: ian.snowdon@oxfordshire.gov.uk
Committee Officer	-	<i>Deborah Miller, Tel: 07920 084239</i> E-Mail: deborah.miller@oxfordshire.gov.uk

Yvonne Rees
Chief Executive

November 2021

What does this Committee review or scrutinise?

Climate change, transport, highways, planning and place-based services. Including the delivery of regulatory services, fire and rescue, community safety and community services such as libraries. NB This Committee will act as the Council's 'Crime and Disorder Committee'.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declaration of Interests - see guidance note on the back page**
3. **Minutes (Pages 1 - 12)**

To approve the minutes of the meetings held on 22 September 2021 and 13 October 2021 (**PLOSC3**) and to receive information arising from them.

4. **Petitions and Public Address**
5. **Developing a Libraries and Heritage Strategy (Pages 13 - 20)**

The purpose of this report is to provide the Place Overview and Scrutiny Committee with background information and work undertaken to develop the emerging Libraries and Heritage strategy which will be considered at Cabinet on 21st December 2021.

The Committee is RECOMMENDED to:

- (a) ***consider the contents of the report and presentation and provide feedback to the Cabinet Lead Member for Community Services and Safety, Corporate Director, Customers Organisational Development and Resources and supporting Officers;***
- (b) ***decide if any further action is required to support the emerging strategy;***
- (c) ***approve the development and content of the strategy.***

6. **Street Design Guide (Pages 21 - 26)**

The purpose of this report is to provide the Place Overview and Scrutiny Committee with requested background information to inform the review and discussion of the recent Cabinet decision to adopt the Oxfordshire Street Design Guide. A copy of the Street Design guide can be found [here](#) on the County Council's website.

The Committee is RECOMMENDED to:

- (d) ***consider the contents of the report and put relevant questions to the Cabinet Lead member, Director of Growth and Economy and supporting Officers;***
- (e) ***decide if any further action is required;***
- (f) ***consider areas for further development of the Oxfordshire Street Design Guide and other supporting policy developments.***

7. **Local Transport and Connectivity Plan Consultation (Pages 27 - 92)**

At its Meeting on 13 October 2021, the Committee requested a report on the Local Transport and Connectivity Plan (LTCP) consultation plan and the draft questionnaires. It is proposed that these documents form the basis of the LTCP public consultation

commencing in January 2022. The committee is asked to provide any comments on the consultation plan or draft questionnaires (Annexes 1-4).

The Place Overview and Scrutiny Committee members are RECOMMENDED to provide any comments on the Local Transport and Connectivity Plan Part 1 consultation proposals and draft questionnaires, prior to public consultation.

8. Work Programme 2021/22 (Pages 93 - 100)

The purpose of this report is to advise Committee members in determining their work programme for the 2021/22 financial year. The Committee held an informal session on the 4 November 2021 to discuss content of the work programme for 2021/22. The report presents its findings.

The Committee is RECOMMENDED to approve the work programme for the 2021/22 Financial year as detailed in paragraph 11 and 12 of the report.

9. Committee Start Time

Following several requests, the Chair has suggested that the start time of the Committee moving forward is 10.00 am.

The Committee are RECOMMENDED to agree that from 2 February 2022 the start time of the Committee will be 10.00 am.

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or glenn.watson@oxfordshire.gov.uk for a hard copy of the document.